

**MINUTES**  
**UTAH STATE FIRE PREVENTION BOARD**  
**MAY 8, 2007**

**BOARD MEMBERS PRESENT**

Ted Black	Board Chair
Robert D. Fazzio	Board Vice Chair
Pete Hackford	Board Member
Tony J. Dearden	Board Member
Robert B. Stoker	Board Member
Steven R. Hamblin	Board Member
Gregory L. Allen	Board Member
Randal C. Haslam	Board Member

**BOARD MEMBERS ABSENT**

Scott J. Spencer	Board Member
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**STAFF PRESENT**

Ron L. Morris	State Fire Marshal
Brent R. Halladay	State Fire Marshal's Office
Joan Reed	State Fire Marshal's Office
Oliver Moore	State Fire Marshal's Office
Rick Wyss	Special Counsel

Board meeting began at 8:37 AM with Chair Ted Black conducting.

Item #1 on the agenda was Board meeting called to order by Board Chair Ted Black. Chairman Black welcomed everyone to the meeting and excused Chief Scott Spencer as he was ill and also Chairman Black welcomed Pete Hackford who will be representing the Labor Commission. Sherry Hayashi has appointed Pete to take her place on the Board. Chairman Black also mentioned that we do not have anyone yet to fill the position on the Board for the State Forester but hopefully it will be appointed before our next meeting. Chairman Black thanked everyone who comes and attends these Board meetings and also Fire Marshal Morris and his staff as he feels these meetings are very important.

Item #2 on the agenda was the approval of the March 13, 2007 Board meeting minutes.

Chairman Black entertained a motion for the approval of the minutes. Robert Stoker made the motion that they be approved with a name correction and Tony Dearden seconded it and all Board members voted in favor.

Item #3 on the agenda was presentation to the Board by State Fire Marshal Ron Morris of a plaque of appreciation to Jim Bacon, Unified Fire Authority, for his service on the Standards and Training Council representing the Utah Fire Service Certification Council. Fire Marshal Morris stated that Chief Bacon actually had to go out of town with some business on a last moment's notice so he was unable to attend the meeting. Fire Marshal Morris showed a nice plaque for him recognizing his time and effort on the Certification Council, which he thought he had served for about ten years and had done a great job. Fire Marshal Morris stated that he would make sure Chief Bacon received the plaque.

Item #4 on the agenda was introduction to the Board by Chief Deputy Brent Halladay of Gary Kilgore, Park City Fire District, to be the representative for the Fire Service Certification Council on the Fire Service Standards and Training Council. Chief Deputy Brent Halladay stated that Fire Marshal Morris would be doing Item #4. Fire Marshal Morris asked Mr. Kilgore to stand up and introduced him to the Board members and audience and stated that he had worked for the Park City Fire District for 23 years and had done a great job with their training division. Fire Marshal Morris stated that the Board needed to recognize him and vote him on as an official member of the Training Council. Chief Kilgore stated that he wanted to thank Ron Morris and Jeff Maxfield for allowing him to step in and hopefully do a good job as a member of the Standards & Training Council. Chairman Black asked for a motion to approve this and Chief Robert Stoker made a motion that the Board approve Gary Kilgore of the Park City Fire District to be a representative for the Fire Service Certification Council on the Fire Service Standards and Training Council and Pete Hackford seconded the motion and all Board members voted in favor.

Item #5 on the agenda was report to the Board by Chief Deputy Brent Halladay with regard to the concluding terms of Board members Robert D. Fazzio, Tony J. Dearden, Steven R. Hamblin, and Randal C. Haslam. Chief Deputy Halladay stated that there were four members of the Board whose terms are up on June 30<sup>th</sup> this year. Mr. Fazzio has served from 2003 - 2007, and filled the position on the Board as Licensed Engineer; Tony Dearden has served from 1999 - 2007 and filled the position on the Board as the City/County Official; Steven R. Hamblin has served as Building Official on the Board from 2003 - 2007; and Randal C. Haslam has served as Citizen at Large from 1999 - 2007. Our Governor believes as did the previous Governor, that after two terms which is eight years on any of the Boards or Commissions that there should be opportunities for someone new to serve. Regrettably, Mr. Haslam and Mr. Dearden's terms are ending and they have done admirable jobs on the Board and at our next Board meeting they each will be receiving a plaque for appreciation. In regards to Mr. Dearden who lives in Fillmore, which is quite a long ways away and in Brent's memory there was only twice in eight years that he could not make it to the Board meeting which is very admirable for someone who lives that distance away who is also a business

owner and a very busy man in the community. Mr. Haslam also has done a great job for us basically in the interest of the schools and is also one of the architects for the schools. Mr. Fazzio and Mr. Hamblin, if they so wish and would wish the State Fire Marshal to approach the Governor to seek for both of them who have been faithful and good members of the Board, a second term if they would let either Brent or the State Fire Marshal know their desire, and then this could be moved forward. Brent also asked the Board members or anyone in the audience who would have a City/County official, the Fire Marshal's Office has to submit three to the Governor and anyone that would do well as a Citizen at Large, suggestions are needed on this also and these names should be sent to the Governor's office by June 1, 2007.

Item #6 on the agenda was presentation to the Board by Jim Guynn, Chairman, Utah Fire Service Standards and Training Council presenting to the Board the decision of the Council on the Non-Affiliated training agencies and the Site Visit Self Study. Chief Deputy Halladay stated that Mr. Guynn could not attend the meeting as he was out of town and asked Brent if he could present the needs of the Standards & Training in his behalf. Brent stated there was an item that should have been taken care of at the last Board meeting but he forgot to put on as an agenda item so it was unable to be dealt with. Brent said that he had distributed copies of the Fire Service Standards and Training Council Utah Fire and Rescue Academy Site Visit self-study and also a one page written on both sides part of a rule that says Non-Affiliated Fire Service Training. Brent also stated that as the Board knows a number of months ago it was brought before the Board the concern that there were other agencies in the State of Utah other than the Utah Fire & Rescue Academy who wish to be qualified to train Firefighter I, Firefighter II, Haz Mat qualifications and Wildland firefighting. Brent reported that it was decided by the Fire Prevention Board that there needed to be a significant and established way of presenting the qualifications of these agencies to make sure that everyone is learning off of the same rule. There is now rule R710-10-9 Non-Affiliated Fire Service Training which will go into effect in September and this basically tells the organization who wishes to do the non-affiliated training what to do and and tells them how they will do it. Later on in the rule it gives the applicant for the non-affiliated training organization application for accreditation. They then take the larger packet, which has multitudes of questions in it, and the organization must meet these questions. The Fire Academy will charge a \$1,000 fee to oversee these non-affiliated programs. The Fire Service Standards & Training Council spent an entire meeting on this and went through it, and there were a number of changes and it is the recommendation of the Training Council that the Site Visit Self Study be approved by the Board moving forward the facilities that wish to teach off site. Fire Marshal Morris wanted to mention for the Board's information that the Utah Fire & Rescue Academy has also met all of the requirements of this rule. Craig Humphreys of Cache County Fire added his support to this rule. Chairman Black entertained a motion for the approval of this issue. Chief Robert Stoker made a motion for the approval of the Non-Affiliated training agencies and the Site Visit Self Study and Greg Allen seconded the motion and all Board members voted in favor.

Item #7 on the agenda was presentation to the Board by Chief Deputy Brent Halladay of the 2007-2008 Utah Fire & Rescue Academy Training Contract for the total sum of \$2,529,667.

Chief Deputy Halladay distributed a handout entitled Article I - Purpose, Article II - Definitions and Article III - Project Description, etc. Brent had the Board members go to the part entitled Article IV and read this over which stated the amount awarded shall be paid in the sum of \$2,529,667. This is the same amount as the current contract plus \$35,000 awarded for a cost of living increase that has not been for a number of years and he read through how the payments shall be paid to the Academy. Brent also stated that this document had been gone over pretty thorough at the last meeting and there are a number of updates. This is the actual State of Utah contract of the Utah Fire and Rescue Academy, and when this goes into effect it shall be signed by the Commissioner of Public Safety Scott T. Duncan; the State Fire Marshal Ron L. Morris, Chairman of the Board Ted Black, Mr. Cederberg of Utah Valley State College, Dean of the School of Technology & Computing, Jeff Maxfield, Chair/Director of the Utah Fire & Rescue Academy, and the Assistant Attorney General Rick Wyss, Special Counsel. At this time we will move on without a motion until Director Jeff Maxfield presents Item #8.

Item #8 on the agenda was presentation to the Board by Jeff Maxfield, Chair/Director, Utah Fire & Rescue Academy, of the 2007-2008 Budget Report, 2007-2008 Training Division Operating Plan, the 2007-2012 Strategic Plan, and any other items of Fire Academy interest for information to the Board. Director Maxfield of the Fire & Rescue Academy distributed copies of information to the Board members and he went through and read over each one and also thanked Chief Stoker of St. George for hosting a wonderful winter fire school. Director Maxfield stated that the ribbon cutting for the trailer for the Mobile Command Training Center went very well and put Utah on the map. Director Maxfield also reported that the Academy had purchased with grant money and state funds another fire engine to add to the fleet to help out. A Volunteer Advisory Group also has been formed which is going to meet May 18, and 19, 2007 and they have contacted several volunteers and volunteer Chiefs from around the state and invited them for a day event and get their opinion on how this program would be more effective and more usable for them. Also an Advisory Board has been set up for the Wild Land community. The academy has assigned Program Managers to be regional representatives who will have responsibilities for certain counties and attend those advisory group meetings and so far it has been working out very well with the Fire Departments knowing who they can go to and get things handled and it has been very effective from the academy's viewpoint. Director Maxfield stated that they held an Instructor Update, which they hope to do every year to keep their instructors current with alcohol abuse and new curriculums as they come out and several have been revised including the Haz Mat, the ADO Pumper, ADO Aerial and fire operations and bringing instructors in and actually doing teach backs with them and give them the information. Jeff said the academy implemented an inventory tracking system, which is now using bar codes, and they can bar code it when it goes out the door and it is a way of keeping track of the equipment and this has been very successful. With the work of the Budget Director Darrell, they have put together a Quick Book budget program that allows the Program Managers and Assistant Director to know how much money they have on a moment's notice and has helped being more consistent and frugal on how the money is spent. A Quality Assurance Program has been implemented for the Program Managers and the Quality Assurance person, who has helped greatly, has developed a survey. This coming year one of the things they are in the process of developing is a vehicle and equipment replacement fund,

which they are allocating and setting aside a small portion of the budget so they will not get hit with a major disaster. Director Maxfield then read over the Budget Report and Operating Plan that was distributed to the Board members. Director Maxfield stated that at this year's Summer Fire School, it will be combined with a National Conference through the Institute of Emergency Services and Homeland Security at Utah Valley, and a National Seminar will be hosted which is being paid for by the Homeland Security Defense Education Consortium which is funded by the U. S. Army North American Command. This is an opportunity for anyone who would like to attend to hear presentations regarding Homeland Security. Should be a very exciting conference. Last year the computer lab was finished and this year they are hoping to implement the computer lab for testing and teaching purposes at the academy. They are also working towards the technology of enhancing education; either over the Internet or with CD's to send out information to the Fire Departments to see what they can do before hand before taking the class. The academy is also working in partnership with Utah State University in developing some of the interactive 3-D animated software that will allow the academy to train at a tactical level as well as a command level and it will be like a video game being responsive to actual situations and hope to have this up and running next year, and this could be authored over the internet. Director Maxfield stated the Strategic Plan had been revised a little so he went over it with the Board members. On an informational note, the University status was granted to Utah Valley State College, which will take place next July. Director Maxfield's duties have changed and will be the Chair of the Emergency Services Department and he was granted tenure and he will be overseeing the umbrella organization of everything, all the academic programs, Utah Fire & Rescue Academy and the Institute. Mr. Hugh Connor will be the Operational Guide of the Utah Fire & Rescue Academy and Darryl Pranger, the Budget Manager, is also going to be over the Support Services and Budget and Jim Hunter, who was unable to attend the meeting, will be over the Institute and Gary Knowles, the Associate Chair on the academic side will be handling the day to day operations. The budget was set out similar to the past with the exception of some of the money was set aside for the replacement cost and Jeff went over the budget figures and how the money will be sent. Chief Deputy Halladay asked Director Maxfield to tell the Board a about the Incident Command Training Center at the academy which is very impressive. Director Maxfield also thanked the Board, Fire Marshal Morris and Chief Deputy Halladay for their support and some amazing things have happened with the State of Utah and fire fighter training and a lot of work has been put forward and thank the staff at the academy and Utah Valley State College as without these people and the work they put in, nothing would happen. Chairman Black also stated that he was very impressed by the Incident Command Training Center and he entertained a motion for the approval of the Utah Fire & Rescue Contract. Tony Dearden made a motion to approve the Utah Fire & Rescue Academy contract as is, Randy Haslam seconded it, and all Board members voted in favor.

Item #9 on the agenda was presentation to the Board by Chief Deputy Halladay on the passage of Senate Bill 200, Reduced Cigarette Ignition Propensity, with regard to the creation of a new set of administrative rules and the implementation of the statute. Fire Marshal Morris reported how the Senate Bill 200 started and it was commonly called the "Fire Safe Cigarette", Reduced Cigarette Ignition propensity bill and we were able to pass it at the last Legislative session. Ron wanted to explain it a little more thorough for Mr. Hackford as he had not previously been on

the Board. Basically what it entails, is in 2008 we will mandate any cigarettes sold in the State of Utah and they will be the reduced ignition cigarettes. The reduced ignition cigarettes are simply made of a different cigarette paper that has what we refer to as “speed bumps” in three different places throughout the cigarette and the paper is a little bit thicker and when the cigarette burns through that paper it will self extinguish unless the person continues to inhale on it. What this will do and has been proven across the country in the States that have passed it previously is when a person falls asleep and drops their cigarette in a bed or chair, it would smolder for hours and then finally it goes into a radiant flame. There is a video of that and it shows it takes about an hour for that to happen. With the reduced ignition cigarette they will extinguish rather than ignite and hopefully will save lives. This year alone we have lost four lives due to cigarette related fires. In New York who passed this law a few years ago, they have had a 40% decrease in cigarette related fires in that state. Ron stated that the Fire Marshal’s office will oversee this piece of legislation and Brent will talk about the administration rule and implementation of the statute. Chief Deputy Halladay distributed copies of the Senate Bill 200 and he read over and discussed several of the items with the Board members. This bill will go into effect July 1, 2008. Fire Marshal Morris and Brent felt that the office would need at least another half time employee and at least another half time secretary, or maybe more, to make this bill work. After a discussion, Chief Deputy Halladay stated that he would create the rule and bring it forth to the Board probably in the January meeting.

Item #10 on the agenda was Old Business. Chief Deputy Halladay distributed copies of rules R710-1, R710-4, R710-9 and R710-11, which went into effect May 8, 2007 for the Board to place into their rulebooks.

Item #11 on the agenda was New Business. Fire Marshal Morris stated he had attended the Western Fire Chiefs Conference, and he wanted to again thank the Fire & Rescue Academy And the Utah Fire Service for the incredible job they do. When several different items were brought up and talked about with the different surrounding states, Ron could say that we have this or we already do this and it was nice to mention the command training center, and most people had heard of what we are doing and are familiar with it and were excited to come and see it. The President of the Western Fire Chiefs Mr. Jim Johnson From Tualatin Valley, Oregon, was one of the guest speakers at Winter Fire School and was making comments how well prepared our academy is and how good it runs and the things we do in the State of Utah. Our Special Counsel Mr. Rick Wyss updated the Board members regarding the legal matter of Cloud vs the Fire Prevention Board. This case against Cloud vs Washington City was heard by this Board at an informal hearing, there is discovery going on now and case will be held in the Third District Court. He will update the Board as the case moves along. Chairman Black stated that when he, Chief Spencer, Deputy Todd Hohbein and Chief Deputy Halladay went down to see the building, they were still violating the law in the way they were storing the inventory.

Item #12 on the agenda was Next Board Meeting – September 11, 2007, at South Salt Lake City Hall. Chairman Black asked for a motion to adjourn the meeting. Robert Fazzio made a motion to adjourn the meeting and Steve Hamblin seconded it and all Board members voted in

favor. Meeting was adjourned.